The Barns
AT HUNSBURY HILL

Meetings, Conference & Training Information Pack

A beautiful 18th century setting overlooking the Nene Valley

Telephone Number : 01604 702444
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Operated by The Hunsbury Hill Centre Limited; Company limited by share - England - Reg No. 8462691
Registered office The Hunsbury Hill Centre, Harksome Hill, Northampton, NN4 9QX

Venue Hire Rates at the Barns

Our venue hire rates are on an hourly basis in order to give you as much flexibility as possible, we will always allocate a room based on size, layout and availability.

Please see our hourly rates below;

- 8 to 20 delegates - £35.00 including VAT
- 21 to 50 delegates - £55.00 including VAT
- 51 to 90 delegates - £75.00 including VAT

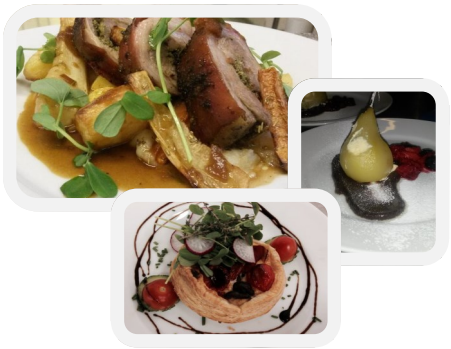
A minimum three hour hire period applies for all the rooms mentioned above.

In most instances we will invoice after the event. Please provide a Purchase Order Reference, invoice address and contact details upon booking.

Set up and clear away times should be included in any booking period.

Concessionary rates are available for Charities and Not For Profit organisations.

Catering at the Barns



We are able to provide refreshments throughout the day with tea, coffee and biscuits for £1.50 including VAT per person, per serving.

Breakfast rolls, croissants, cakes etc. are all available on request.

Provided by our In-house caterers, we can cater for anything from a corporate Buffet to a BBQ or Hog Roast, some examples of our buffet menus have been included in this pack.

All dietary requirements can be catered for from vegetarian to gluten free, just ask us for details.

Audio Visual at the Barns

We can provide Projector Screens in each venue for Corporate events.

You are free to provide your own equipment or you can hire equipment from the Venue.

We are able to supply equipment including

- Flipcharts - £5.00 each
- Projector and Screen - £20.00 each
- Laptop - £20.00 each

Audio Visual equipment prices include VAT.

Please contact the Events Team to discuss your individual requirements.

The Barns at Hunsbury Hill

Event Buffet Menus

Working Lunch Menu

Selection Of Freshly Prepared Sandwiches

Ham & English Mustard

Roasted Topside Of Beef & Horseradish

Egg Mayonnaise & Mustard Cress

Cellar Matured Cheddar & Beef Tomato

Tuna Mayonnaise & Cucumber

Assorted Quiche

Sage & Pork Sausage Rolls

Toasted Croutons Topped With Locally Produced Pate

£7.75 per person

Including VAT

Whilst every care is taken to check ingredients we cannot guarantee that our dishes are totally free from nuts and nut derivatives and that fish products are free from all bones

The Barns at Hunsbury Hill

Event Buffet Menus

Premium Buffet Menu

Selection Of Freshly Prepared Sandwiches
& Filled Freshly Baked Baguettes

Ham & English Mustard

Roasted Topside Of Beef & Horseradish

Egg Mayonnaise & Mustard Cress

Cellar Matured Cheddar & Beef Tomato

Tuna Mayonnaise & Cucumber

Sage & Pork Sausage Rolls

Traditional Pork Pie

Assorted Quiche

Scotch Egg

Tortilla Chips - Garlic Mayo & Tomato Salsa

£8.75 per person

Including VAT

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Build Your Own Buffet

(choose from the choice of breads)

Selection Of Freshly Prepared Sandwiches

Filled Freshly Baked Baguettes

Selection Of Open Ciabatta Sandwiches

Ham & English Mustard

Roasted Topside Of Beef & Horseradish

Egg Mayonnaise & Mustard Cress

Cellar Matured Cheddar & Beef Tomato

Tuna Mayonnaise & Cucumber

Sage & Pork Sausage Rolls

Assorted Quiche

Bread Sticks & Assorted Dips

Traditional Pork Pie

Pizza Fingers - Assorted Toppings

Selection Of Vegetable Crudites

Scotch Egg

Mini Vegetable Samosas

Fresh Fruit Basket

Selection Cakes & Mini Muffins

Donuts -Jam & Custard

Toasted Croutons Topped With Locally Produced Pate

Tortilla Chips - Garlic Mayo & Tomato Salsa

£1.75 per item, per person

Including VAT - (minimum of 5 items)

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Conditions of Hire

BOOKING THE VENUE

Invoice details must be provided upon booking. An invoice will be issued after the event and should be settled within 30 days of the invoice date.

Any alteration of the date will incur a £50.00 administration fee and the difference between the current rate and any new rate will be due immediately.

FOOD AND BEVERAGES

All food and beverages are to be provided by Impressions Caterers.

The serving of alcoholic drinks will cease at least 30 minutes before the end of the event.

CARE OF THE VENUE

As the hirer, you will be responsible for the supervision and care of the venue during the period of hire. This will include car-parking to avoid all obstructions, behaviour of all guests and any damage caused to any part of the premises. The premises shall not be used for any unlawful purposes or in any unlawful way.

Please note that affixing anything to the walls or woodwork is not allowed.

Any damage caused during the event will be charged accordingly.

Fire Regulations: The passages, doors and staircases shall be kept clear and unobstructed and no chairs or other articles shall be placed there. The doors of all rooms and all external doors are to be unlocked unless by prior consent.

The number of persons (including staff and attendants) to be allowed at any one time on the premises shall not exceed 200, each room having the following limits: High Barn 120, Low Barn 50, Bar Patio area 30.

Please remove all belongings, including any decoration, at the time of departure unless prior arrangement has been made. Any items left will be retained for a maximum of 21 days and a small charge will be made for storage if you have not collected your items at the agreed time. At the end of this period the Hunsbury Hill Centre Limited reserves the right to dispose of such items.

EXTERNAL SUPPLIERS

All suppliers providing services for your event will be required to provide the Hunsbury Hill Centre Limited with copies of their Public Liability Insurance Certificates.

Contact details for all external suppliers should be provided to the Hunsbury Hill Centre Limited prior to your event.

External suppliers will have access to the venue during the venue hire times stated on your booking form.

If you wish to site a marquee, awning, bouncy castle or other form of semi-permanent structure, this may only be done with prior consent.

CANCELLATIONS

If your booking is cancelled within 6 weeks of the event, a charge of 25% of the venue hire will be applicable. If the cancellation notice is greater than 6 weeks there will be no charge.

The Hunsbury Hill Centre Limited reserves the right to suspend or cancel any booking at any time.

In the event of the Centre or any part thereof being rendered unfit for use for which it has been hired, the Hunsbury Hill Centre Limited shall not be liable to the hirer for any resulting loss or damage whatsoever.

Signing the following section on our **booking form** will mean that you have **fully accepted** our **conditions of hire:**
'I agree to fulfill the provisions and stipulations contained or referred to in the **Hunsbury Hill Centre Limited Conditions of Hire** which I have read and understood.'

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Find us on Facebook : Hunsbury Hill Centre

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